

## FIELD TRIP CHAPERONE POLICY

To avoid confusion regarding volunteer chaperones going on field trips, we have designed the following guidelines.

- We need one volunteer for approximately every four (4) children in grades K-5. These chaperones will be officially in charge of these specific children. **Chaperones are not allowed to take siblings on field trips so that their attention can be on their charges.**
- All “official” chaperones will ride on the bus with the children and will not need to provide their own transportation.
- All “official” chaperones will be asked to pay \$5.00 per field trip to help defray the cost of the entrance fee and bus. **ALL** children’s entrance fees and bus fees are paid from the MSA Enrichment budget.
- Any other parents wishing to go on a field trip with their child are more than welcome (unless the field trip is restricted for seating purposes). These parents will not have any official responsibility for any students. Payments for entrance fees will be provided by you and due to the limited number of bus seats, you will be responsible for providing your own transportation.
- Monies from “official” chaperones should be collected and given to Mrs. Ciriello before the trip. Any checks should be made out to the MSA.
- **PARENTS AND CHILDREN ARE NOT ALLOWED TO GO TO THE GIFT SHOP. THE GIFT SHOP IS NOT CONSIDERED PART OF ANY FIELD TRIP.**
- **2003-2004** field trips are on the backside of this paper. Details will be provided closer to the above dates.

We really hope that this clears up any and all confusion. Thank you.

Any questions regarding this policy should be addressed to Patti McTernan (508-695-3392) MSA President, Caryn Puccio (508-695-8213) Enrichment Coordinator or Mrs. Ciriello (508-643-2140) Assistant Principal.

THANK YOU IN ADVANCE TO ALL VOLUNTEERS!!!